

SELENA CHAVEZ

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EDUCATION

Bachelor of Arts in Justice and Peace Studies and Economics **May 2017**
Georgetown University, Washington, DC
Senior Thesis: Latina Millennials and their Experiences in the Professional U.S. Workforce

Study Abroad Program **May 2016**
American University of Rome, Rome, Italy

PUBLICATIONS

O'Connor, C., **Chavez, S.**, Rohs, A., Singh, P. Community Development and Early Childhood: Partnering for Better Outcomes. NeighborWorks America and the Center for the Study of Social Policy, December 2020.

Ware, A., Dworetzky, B., **Chavez, S.** Moving Beyond the Family Engagement Check Box: An Innovative Partnership to Promote Authentic Family Engagement in Systems Change. Center for the Study of Social Policy and Family Voices, October 2020.

Willis, D., **Chavez, S.**, Lee, J., Hampton, P., and Fine. Early Relational Health National Survey: What We're Learning from the Field. Center for the Study of Social Policy, May 2020.

Doyle, S., **Chavez, S.**, Cohen, S., and Morrison, S. Fostering Social and Emotional Health through Pediatric Primary Care: Common Threads to Transform Practice and Systems. Center for the Study of Social Policy, September 2019.

Metrics For Early Childhood Systems: a National Scan. National Institute for Children's Health Quality and the Center for the Study of Social Policy, September 2018.

CONFERENCE PRESENTATIONS

"Advancing Early Childhood System and Child Health Sector Engagement: Pediatrics Supporting Parents Recommendations," EC-LINC Winter Network Meeting, Innovation, Transformation and Impact: Advancing our Work. Long Beach, CA, December 2019.

"Assessing Family Engagement in Systems-level Initiatives," 2019 Family Voices Leadership Conference, Families as Partners Shaping Systems Change. Washington, DC, May 2019.

TEACHING EXPERIENCE

English Tutor and Mentor **Sept 2013- Dec 2015**
DC Reads, Washington, DC

- Create lesson plans, tutor, and mentor children in low income areas of Washington, D.C.
- Chair of Site Operations Committee: update website and create a monthly newsletter.

PROFESSIONAL EXPERIENCE

Program And Research Assistant

Nov 2017- present

Center for the Study of Social Policy

Young Children and their Families Team, Washington, DC

- Support research, evaluation, and technical assistance projects that promote the physical, social, and emotional health of children, families, and communities.
- Community Development/ Climate Justice: Qualitatively analyze a foundation's role in local and state-wide advocacy and policy campaigns for water justice in California as part of an evaluation effort; help manage Action-Lab on collaborative community initiatives with housing and early education.
- Health Equity: Lead qualitative research projects about how pediatric, intervention, prevention, and community programs can support healthy social emotional development and early relational health of children; project management support on a multi-state TA project exploring Medicaid/ CHIP levers to support social-emotional development.
- Early Education: Research the use of data and metrics in early childhood systems; coordinate communication materials and learning activities for the Early Childhood Learning and Innovation Network (EC-LINC).

Development Intern

Sept 2017- Nov 2017

American Association for University Women

Major Gifts and Planned Giving Team, Washington, DC

- Use Raiser's Edge and ResearchPoint databases to research, track, and identify donors and create in depth donor profiles.
- Enter recent major donations into a spreadsheet, determine the likelihood and amount of further gift based on giving analysis.
- Provide administrative and database management support.

Intern, The Stevens Initiative

Sept 2017- Nov 2017

The Aspen Institute, Washington, DC

- Conduct secondary research about the field of Virtual Exchange programs.
- Assist with social media management on Twitter, Facebook, and Youtube. Update pages to increase exposure to work.
- Manage Salesforce database by updating accounts and contact information

Intern

Sept 2016- Dec 2016

American Association For Access, Equity, And Diversity, Washington, DC

- Conduct research for projects related to diversity in campus policing, law enforcement, and higher education faculty.
- Create infographics, surveys, and writeups to send to membership database.
- Attend conferences, meetings, and events in DC related to equal opportunity and equity issues.
- Update website and social media accounts with relevant articles, events, and information.

Membership Coordinator

Sept 2017- Nov 2017

International Society of Performance Improvement, Silver Spring, MD

- Respond to Organizational and Individual membership inquiries about renewal, registration for events, and general questions.
- Navigate and update iMIS database system regarding member accounts.
- Update website with chapter events and activities, use social media to promote Webinars and events.

Employee/ Manager

June 2015- May 2017

Students of Georgetown, Inc, Washington, DC

- Cashier/ Barista at Vital Vittles grocery store, Midnight MUG coffee shop, and Hilltoss salad shop.
- Manager at Vital Vittles: Open the store, count money and drawers, organize store, deal with customer needs, collect and file invoices.
- Produce Purchaser (Middle Management): Purchase produce from vendor, look over reports and sales, reorganize produce section.
- Vice Chair of the Social Impact Committee: Develop initiatives to positively impact Georgetown's campus.

Membership And Development Intern**Jan 2016- April 2016***Alliance for Peacebuilding, Washington, DC*

- Draft the weekly *Member Newsletter* about AfP's events, news from the Peacebuilding community, and jobs.
- Maintain the AfP website with relevant news articles and events. Update the online membership database, NeonCRM.
- Research potential donors for projects using donor search engines such as FoundationSearch and GuideStar.

UNIVERSITY SERVICE

Employee and Tour Guide**June 2015- Aug 2015***Georgetown University Undergraduate Office of Admissions, Washington, DC*

- Represent the University at the front desk by responding to parents and students questions and checking them into Information Sessions.
- Assist prospective parents and students with any questions and needs in the phone room.
- Organize current and prospective students' information through data entry and filing.
- Give tours to prospective students and their parents.

Development Chair**Feb 2015- Feb 2016***Georgetown Opportunities for Leadership Development**Center for Student Engagement, Georgetown University, Washington, DC*

- Organize and plan a freshman preorientation program, semester leadership program, and other leadership programs for freshmen.
- Work and train a student leadership team to mentor new students and lead programming.

COMMUNITY INVOLVEMENT

Activist**July 2019- July 2020***Filipino Organizing, Washington, DC*

- Organized on behalf of several grassroots Filipino organizations advocating for human rights in the Philippines through local and national campaigns.

Tour Guide and Tour Coordinator**June 2015- May 2017***Blue and Gray Tour Guide Society, Washington, DC*

- Tour Guide: Communicate information and answer questions related to University history, academics, statistics, campus, events, student life, and personal experiences to prospective students and families. Train and mentor incoming tour guides.
- Tour Guide Coordinator (Board member 2016/2017): Organize tour grid and communicate with over 150 guides for tour sign ups on a daily basis. Work with board members and admissions officer liaisons to recruit, hire, and train diverse tour guide classes, respond to tour guide needs, and oversee operations of the Tour Guide Society.

LANGUAGE

English: Fluent

Spanish: Intermediate

French: Basic